



Haverstock Fencing Club

Haverstock School, 24 Haverstock Hill, Chalk Farm, London NW3 2BQ

Risk Assessment

Activity: Fencing
Date: September 2024

Hazard	Who may be harmed	Control Measure	Risk rating after control measure	Person/s responsible
Weather				
Excessive Heat (above 27 degrees Celsius)	Participants Coaches	Club to be operated in accordance with British Fencing Hot Weather Guidance. https://www.britishfencing.com/guidance-on-fencing-in-hot-weather/	Low	Facility operator Coaches
Terrain				
Access by non-participants	Participants Non-participants Coaches	Fencing activity to take place in clearly defined area Coaches to advise Kajima immediately if there is access by unauthorised personnel Kajima to ensure security	Low	Facility operator Coaches



Haverstock Fencing Club

Haverstock School, 24 Haverstock Hill, Chalk Farm, London NW3 2BQ

		Participants to abide by arrangements made for their security.		
Slips, trips and falls	Participants Coaches	Coaches to perform a visual inspection of the fencing facility before starting the activity to make sure it is free from clutter and loose items. The floor area to be flat. Kajima to ensure floor in suitable condition for hire.	Low	Facility operator Coaches
Venue fixtures	Participants Coaches	Coaches to check that there are no obstructions that may impede the session. Coaches to ensure that activity is conducted in the area designated for the purpose. Kajima to ensure floor and hall in suitable condition for hire.	Low	Facility operator Coaches
Equipment				
Weapons use	Participants Coaches	Coaches to brief participants before starting Coaches to stop activity immediately if any unauthorised entry is gained to the area All coaches hold appropriate fencing qualifications Coaches to ensure that all participants are wearing correct uniform and that girls are provided with chest protection Coaches to control access to and use of epees All weapons kept in locked cabinet. Keys held by coaches only.	Low	Coaches Participants Haverstock School staff



Haverstock Fencing Club

Haverstock School, 24 Haverstock Hill, Chalk Farm, London NW3 2BQ

		Full kit to be worn by participants when fencing electric as per British Fencing guidelines.		
Equipment failure	Participants	Coaches to conduct a visual inspection of all equipment prior to use Coaches to maintain ongoing vigilance throughout session Head coach to control a regular inspection of club equipment and special inspection where necessary.	Low	Coaches Participants
Unsupervised access to equipment	Participants Coaches	Equipment secured in locked store accessible only to coaches Coaches to brief participants not to handle equipment unless told to do so by a coach Coaches to ensure that club session equipment is issued in a controlled manner and not left unattended at any time. Kajima to ensure security	Low	Facility operator Coaches Participants Haverstock School staff.
Other				
Muscle injury	Participants	Coaches to run appropriate warm up and warm down sessions Coaches to monitor technique throughout session and correct poor technique	Low	Coaches
Violence/Aggression	Participants Coaches	Coaches to explain rules of conduct during session and regulate behaviour according to club policy and procedure Participants to adhere to club policies and procedures.	Low	Coaches Participants Facility operator



Haverstock Fencing Club

Haverstock School, 24 Haverstock Hill, Chalk Farm, London NW3 2BQ

		Unauthorised personnel asked to leave. Kajima to ensure security		
Accident/Incident	Participants Coaches	Two coaches to teach whenever possible to cover in case of accident. First Aid available at Reception of school Coaches are First Aid qualified	Low	Coaches
Fire	Participants Coaches	Practice Hall has three exits Coaches to ensure all children evacuated safely in emergency Kajima to ensure emergency evacuation arrangements in place.	Low	Facility operator Coaches
Abuse				
Abuse by participants towards participants	Participants	Coaches to explain rules of conduct in during session and regulate behaviour. Exclude where necessary but as last resort. Participants to abide by club policies and procedures.	Low	Coaches Participants Committee Welfare Officer
Abuse by participants towards coaches	Participants Coaches	Coaches to explain rules of conduct during session and regulate behaviour. Exclude where necessary but as last resort. Participants to abide by club policies and procedures.	Low	Coaches Participants Committee Welfare Officer
Abuse by coaches towards participants	Participants Coaches	Agreed codes of behaviour, DBS checks, only qualified coaches used, coaches not left on own with participants, open gym space used. Coaches to abide by club policies and procedures.	Low	Coaches Committee Welfare Officer



Haverstock Fencing Club

Haverstock School, 24 Haverstock Hill, Chalk Farm, London NW3 2BQ

Abuse by parents towards participants/coaches	Participants Coaches	Coaches to explain rules of conduct during session and regulate behaviour. Exclude where necessary but as last resort. Parents to abide by club policies and procedures.	Low	Coaches Parents Committee Welfare Officer
False allegations	Coaches Club	Agreed codes of behaviour, DBS checks, only qualified coaches used, coaches not left on own with participants, open gym space used.	Low	Coaches Committee Welfare Officer